



# MUSIC IN THE VALE (MiV) CHILD PROTECTION POLICY



**Children have the right to be protected from all forms of violence; they must be kept safe from harm. They must be given proper care by those looking after them.**

## ***Article 19 UN Conventions of the Rights of the Child***

### **Policy Aims**

The aim of MiV's Child Protection Policy is to promote good practice, and to provide a safe and enjoyable environment for the children to perform and to learn. A child is defined as a person under the age of 18 (The Children Act 1989).

- The welfare of the child is paramount.
- All children, whatever their age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity, have the right to protection from abuse.
- All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately.
- All volunteers or consultants, have a responsibility to report any concerns to a member of the committee.
- MiV has a duty of care to safeguard all children involved in MiV events.

### **Good Practice Guidelines**

All volunteers and consultants should be encouraged to demonstrate exemplary behaviour in order to protect themselves from false allegations. The following are common sense examples of how to create a positive culture and climate.

- Involve parents wherever possible
- Always, ensure that the supervision of a child is done in pairs.
- Always work in an open environment avoiding private or unobserved situations and encouraging open communication.
- Treat all children/disabled adults equally with respect and dignity.
- Always put the welfare of each child first.
- Give enthusiastic and constructive feedback whenever possible
- Establish a safe environment in which children can learn and develop
- Make music fun and enjoyable, by providing the opportunity to perform and at the same time promoting fair play

### **Photography**

Any photographs taken of the children are with the written consent of the parents. Parents have the right to refuse to have their children photographed.

A copy of the authorisation form is attached



**Music in the Vale**  
Six Wells Farm House, Vale Business Park,  
Cowbridge, Vale of Glamorgan. CF71 7PF  
Tel: 01446 771318  
E-mail: treasurer@musicinthevale.org.uk



## Authorisation Form – All Entrants

In order to comply with National Legislation, we ask that you complete and sign this form in the spaces provided. Entrants over the age of 18 years may sign for themselves but entrants under the age of 18 years (at time of signing the form) must also have the form countersigned by a Parent or Legal Guardian.

### Data Protection Act

In the course of processing your application, personal and other data about you is collected and held in a database on a personal computer at the above address. The data is used to simplify administration and for historical records. It will not be shared for any commercial purpose with any body outside of the organisation under any circumstances.

If you object to the collection and recording of this data, you must inform us in writing of this fact and we will ensure that your record is removed from the database at the end of the competition year of your entry.

If you would like to know precisely what information we hold about you, please send us a letter requesting a copy of the data we hold about you and a SAE. We will produce a printout and send it to you by return.

### Child Protection Policy and Privacy

During the competitions and concerts, we will occasionally be using cameras and video equipment to photograph the proceedings. Your photograph may be used in future press releases and/or publicity material that we publish to advertise or promote our event.

If you object to the use of your photograph for these purposes, you must write to us clearly stating this and we will ensure that no such pictures are used in our material.

If you specifically object to any such photographs being taken of you, then please write to us and we will endeavour to ensure that none will be taken by us or by persons representing us during the event.

I have read and understand the contents of this letter:

Full Name ..... (Block Letters)

Age: ..... Signed: ..... Date: .....

Countersigned: ..... Parent/Guardian

Full Name of Counter Signatory: .....